



Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT

ADVISORY

The Online Licensing and Regulatory System (OLRS) will be implemented to health facilities' application for Certificate of Need, Permit to Construct, License to Operate, Certificate of Accreditation, Authority to Operate, and Certificate of Registration **effective September 05, 2022**, per Department Circular No. 2022-0416 entitled "Online Health Facilities Application for License/Accreditation in CHDs-RLED Central Luzon, CALABARZON, MIMAROPA, NCR as Pilot Offices, HFSRB, DOH Cashier, and FDA-CDRR, FROO Effective September 5, 2022."


To start your online application, kindly go to <https://olrs.doh.gov.ph/>. For OLRs User's Guide, please visit <https://olrs.doh.gov.ph/helpdeskhfsrb> or <https://bit.ly/NCROLRSDocs>.

For Technical Assistance, please visit Facebook page [MMCHD OLRs Help Desk](#).

All applicants shall adhere to the Annual Cut-Off Dates:

Type of Application	Application Period
Department of Health-Permit to Construct (DOH-PTC)	1 st working day of the year to November 15 of the same year
Certificate of Need (CON)	
<i>Initial:</i> <ul style="list-style-type: none">• Department of Health-License to Operate (DOH-LTO)• Department of Health-Certificate of Accreditation (DOH-COA)• Authority to Operate (ATO)• Certificate of Registration (COR)	
<i>Renewal:</i> <ul style="list-style-type: none">• DOH-LTO• DOH-COA• ATO	October 1 – December 15

The hard copies of the application documents shall be submitted, while transitioning from Manual to Digital Application Process.


JEREMIAS FRANCIS Y. CHAN, MD, MPH
Licensing Officer V
Regulation, Licensing and Enforcement Division

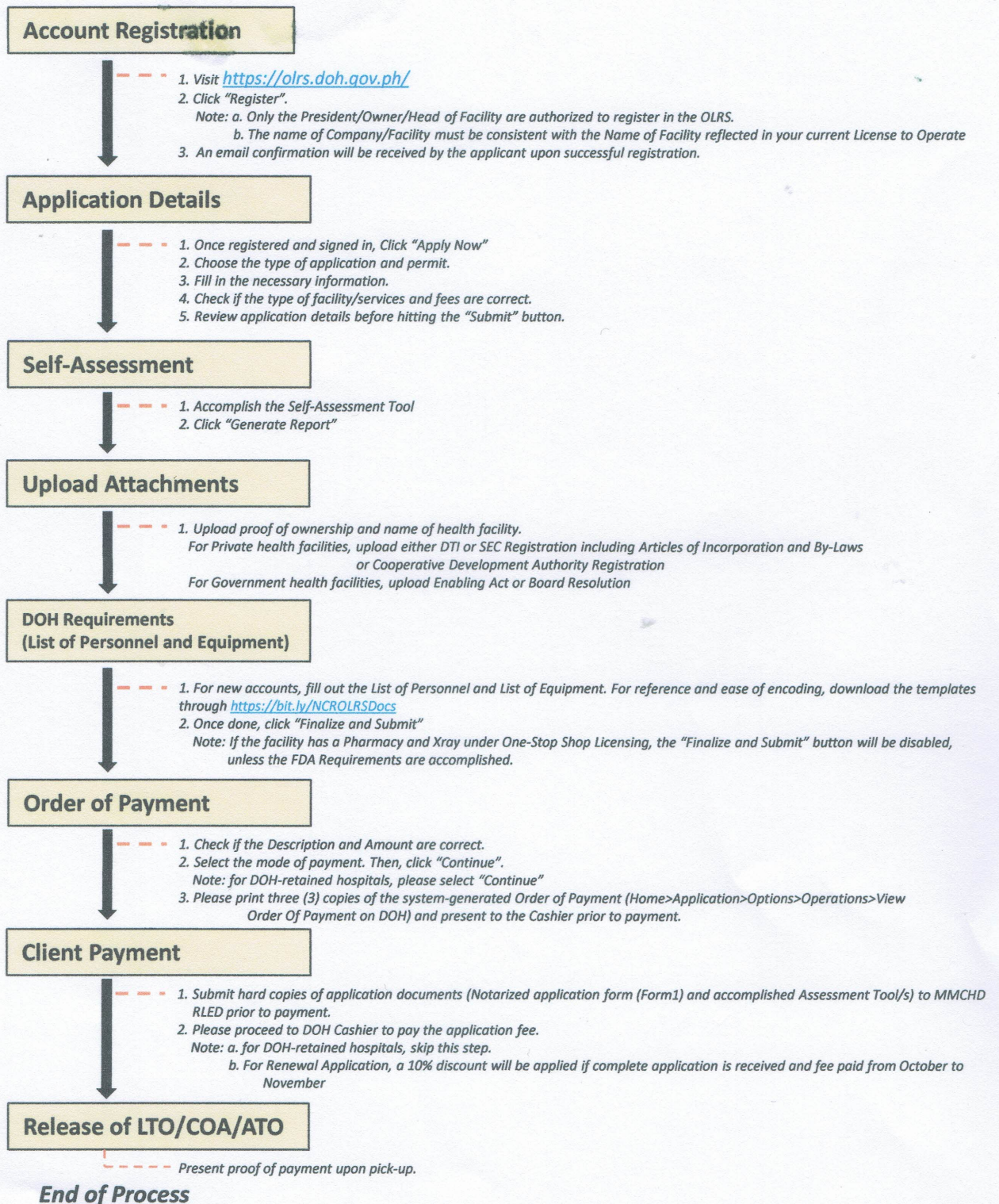


Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT

Annex A

Online Licensing and Regulatory System (OLRS) Process Flow

APPLICATION FOR LICENSE TO OPERATE (LTO)/CERTIFICATE OF ACCREDITATION (COA)/AUTHORITY TO OPERATE (ATO)

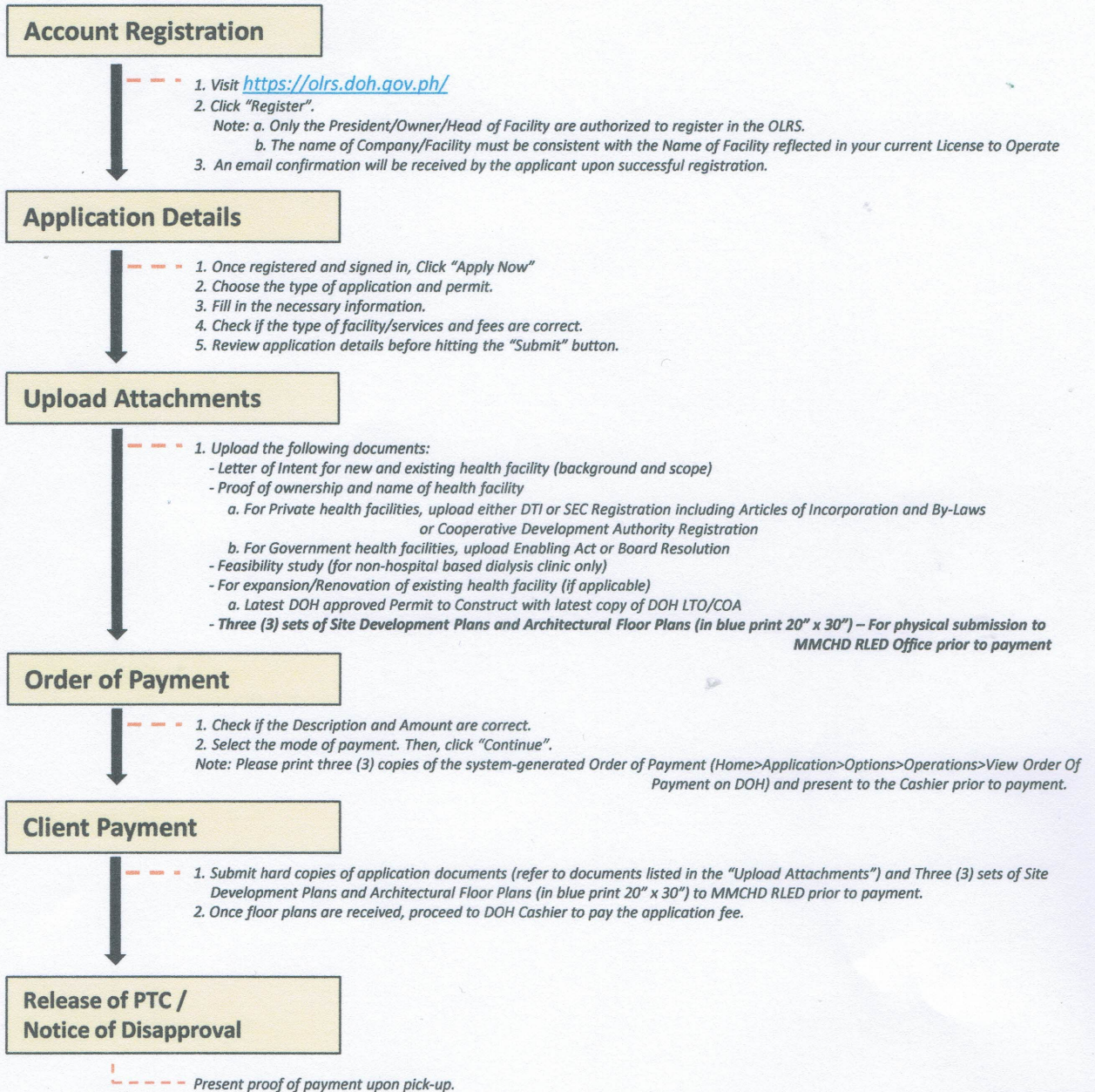




Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT

Annex B

Online Licensing and Regulatory System (OLRS) Process Flow
PERMIT TO CONSTRUCT (PTC) APPLICATION



End of Process