



Republic of the Philippines
Department of Health

METRO MANILA CENTER FOR HEALTH DEVELOPMENT

SIGNED NOTICE
RECEIVED AT THE KMITSON
SEP 19 2023

NOTICE FOR NEW DEADLINE OF SUBMISSION

This is to inform interested and qualified applicants that the MMCHD is still accepting applications for the following positions under Contract of Service pursuant to the attached Notice of Vacancy; to wit:

POSITION	SLOT(S)	DIVISION/ SECTION/UNIT
Administrative Assistant II	1	Local Health Support Division – Infectious Diseases Prevention and Control Cluster
Health Education and Promotion Officer III	1	Local Health Support Division – Health Promotion Unit

DEADLINE FOR SUBMISSION SHALL BE ON SEPTEMBER 20, 2023.

Prepared by:

Marelisa Aileen D. Calvadores
MARELISA AILEEN D. CALVADORES
Development Management Officer IV

Approved by:

Aleli Annie Grace P. Sudiagal
ALELI ANNIE GRACE P. SUDIACAL MD, MPH, CESE
Director IV



METRO MANILA CENTER FOR HEALTH DEVELOPMENT

6 BARANGAY ROAD, WELFAREVILLE COMPOUND, BARANGAY ADDITION HILLS, MANDALUYONG CITY, 1550

OFFICIAL WEBSITE: ncroffice.doh.gov.ph

FACEBOOK PAGE: www.facebook.com/MetroManilaCHD

EMAIL ADDRESS: chd_mm@yahoo.com

TRUNKLINE NO.: 8531-0037



Republic of the Philippines
Department of Health

METRO MANILA CENTER FOR HEALTH DEVELOPMENT

SIGNED Notice for posting
RECEIVED AT THE KMITS ON

JUN 14 2023

NOTICE

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

1. POSITION	ADMINISTRATIVE ASSISTANT II
NUMBER OF SLOT/S	1
MONTHLY SALARY	SG 8 PHP 19,744.00 plus 20% Premium: PHP 3,948.80
NATURE OF ENGAGEMENT	CONTRACT OF SERVICE
CONTRACT PERIOD	JULY - DECEMBER 2023
PLACE OF ASSIGNMENT	LOCAL HEALTH SUPPORT DIVISION – INFECTIOUS DISEASES PREVENTION AND CONTROL CLUSTER

QUALIFICATION STANDARDS

EDUCATION:	Bachelor's Degree relevant to the job
EXPERIENCE:	At least 1 year of relevant experience
OTHER REQUIREMENTS:	Knowledgeable in Microsoft Office Applications

DEADLINE FOR SUBMISSION: ON OR BEFORE JUNE 19, 2023.
INCOMPLETE REQUIREMENTS SHALL NOT BE ENTERTAINED

Interested qualified applicants may address their (scanned) letter of intent with accomplished Personal Data Sheet and school credentials (diploma, transcript of records) to:

ALELI ANNIE GRACE P. SUDIACAL MD, MPH, CESE
Director IV

And submit to: dohncropersonnel@yahoo.com

Prepared by:

Edy A. L...
MARELISA AILEEN D. CALVADORES
Development Management Officer IV
OIC-Head, Personnel Section

Approved by:

[Signature]
ALELI ANNIE GRACE P. SUDIACAL MD, MPH, CESE
Director IV



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JUL 14 2023

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The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

1. POSITION	HEALTH EDUCATION AND PROMOTION OFFICER III
NUMBER OF SLOT/S	1
MONTHLY SALARY	SG 18 PHP 46,725.00 plus 10% Premium: PHP 4,672.50
NATURE OF ENGAGEMENT	CONTRACT OF SERVICE
CONTRACT PERIOD	JULY - DECEMBER 2023
PLACE OF ASSIGNMENT	LOCAL HEALTH SUPPORT DIVISION – HEALTH PROMOTION UNIT

QUALIFICATION STANDARDS

EDUCATION:	Bachelor's Degree (preferably Journalism, Communications and/or Social Marketing; or any credited courses relevant to the job)
EXPERIENCE:	Has experience in drafting policies, plans guidelines, programs and/or tools Well verse in technical writing and planning With previous experience in the public health sector
OTHER REQUIREMENTS:	Good n writing and public speaking Preferably, has trainings on policy making or program management Civil Service Eligible

DEADLINE FOR SUBMISSION: ON OR BEFORE July 19, 2023. INCOMPLETE REQUIREMENTS SHALL NOT BE ENTERTAINED

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ALELI ANNIE GRACE P. SUDIACAL MD, MPH, CESE
Director IV

And submit to: dohncropersonnel@yahoo.com

Prepared by:


MARELISA AILEEN D. CALVADORES
Development Management Officer IV
OIC, Head-Personnel Section

Approved by:


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