



SUPPLEMENTAL/ BID BULLETIN NO. 1

IB#2024-117

Provision of Board and Lodging for the conduct of Training on Social and Behavior Change (Phase I and II)

This Supplemental/Bid Bulletin No. 1 is being issued to revise provisions/specifications in the Bidding Documents for a forecited project:

1. Query during Pre-bidding Conference:		
Technical Specifications	Query	Response of the End User Unit
No changes stipulated in the Technical Specifications		

The MMCHD will hold an official activity on July 9, 2024. Suppliers who would want to get the bidding documents are welcome to visit our BAC Secretariat Office until July 8, 2024


Bidders are advised to use the **following attached forms and submit them together with all required documents for the submission of bids on the 10th day of July 2024, 9:00 AM:**

This Supplemental/Bid Bulletin No. 1 shall be integral to the Bidding Documents. All other provisions indicated in the bidding documents not affected by this Supplemental/Bid Bulletin No. 1 shall remain in effect.

For guidance and information of all concerned.

Issued this 2nd day of July 2024 in MMCHD

Approved by:


JEREMIAS FRANCIS Y. CHAN, MD
 Licensing Officer V / BAC Chairperson

TECHNICAL SPECIFICATIONS

Item No. 1	Board and lodging for the Conduct of Training on Social and Behavioral Change (Phase I and II)	Qty./Unit	
Name of Manufacturer:		Country of Origin	
Brand:		Model: (if applicable)	
ABC: P 1,320,000.00			

PURCHASER'S SPECIFICATION	STATEMENT OF COMPLIANCE
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Specifications:

Event Dates:

Phase I: September 2-6, 2024
(60 pax x 5 days x P 2,200.00 = P660,000.00)

Minimum: 54 pax per batch
Maximum: 60 pax per batch

Phase II: September 9-13, 2024
(60 pax x 5 days x P 2,200.00 = P660,000.00)

Minimum: 54 pax per batch
Maximum: 60 pax per batch

Within Pampanga

SERVICES TO BE PROVIDED:

SERVICE PROVIDER will provide the following food and accommodation services ("Services')

1. A function space appropriate and conducive for the conduct of the Event which shall/shall have:
2. At least 30% of participants were provided with parking space;
3. Sufficient number of tables and chairs for all

the participants;

4. With thermal scanner in every function room
5. Administrative and technical support, as needed by PROCURING ENTITY;
6. Provision of whiteboard and markers;
7. The following equipment:
 - a. Minimum of three (3) wireless microphones;
 - b. Working and clear sound system;
 - c. LCD projector fit for the number of participants and the size of the room
 - d. Minimum of three (3) wireless microphones;

Disinfection every after-session

8. Tarpaulin/signages, with layout and design to be approved by PROCURING ENTITY;
9. Be soundproof with little to no interference from outside noise;
10. Easily accessible comfort rooms and toilets with soap and tissue provided;
11. With adequate lighting and ventilation, with air condition, to ensure comfort during the Event;
12. Strong mobile signal and unlimited and reliable Wi-fi connection;
13. Accessible electric sockets and extension cords for charging of electric equipment or gadgets at no cost to PROCURING ENTITY and
14. At least two (2) breakout rooms (if applicable)
15. Inclusive of Provision of Vehicle for the Secretariat
16. Can accommodate 2-3 activities simultaneously

B. Food and Beverage services which shall include:

17. Buffet or packed meals, at the option of PROCURING ENTITY, for lunch and snacks (morning and afternoon), with menu and dishes pre-approved by the PROCURING ENTITY as least three (3) days prior to the Event;
18. Free-flowing coffee, tea, drinking water, and candies or snacks; and
19. Dining utensils and table napkins

Accommodation which shall/shall include:

20. Be smoke-free, clean, free of insects and rodents, with adequate lighting and ventilation;
21. At least twenty seven (27) rooms with a maximum occupancy of two (2) people, each with his/her bed, bed linens, and set of toiletries;
22. One bathroom with shower, toilet, and toiletries in each room;

<p>23. Adequate security and CCTVs within the vicinity; and</p> <p>24. Working elevators for rooms located at the third level or higher;</p>	
<p>A. Additional requirement by the Lowest/Single Calculated Bid (L/SCB) as part of post qualification:</p> <p>a. With Sanitary Permit</p> <p>b. Food and beverages staff with Health Certificates and fully vaccinated</p>	
<p>B. TERMS OF PAYMENT</p> <p>a. The SERVICE PROVIDER shall submit an original Statement of Account (SOA) to the PROCURING ENTITY within one (1) day from the last Event date.</p> <p>b. Pay the SERVICE PROVIDER within _____</p> <p>c. Pay in full the SERVICE PROVIDER the Rate for minimum number of participants for the SERVICES even if Services were not fully utilized.</p>	