



SUPPLEMENTAL/ BID BULLETIN NO. 1

IB#2024-116

Procurement of Various Office Supplies

This Supplemental/Bid Bulletin No. 1 is being issued to revise provisions/specifications in the Bidding Documents for a forecited project:

1. Query during Pre-bidding Conference:		
Technical Specifications	Query	Response of the End User Unit
Battery AAA- 5 packs	Battery AAA, 2 pcs per pack x 5packs	Battery AAA, 2 pcs per pack x 5packs Granted
Brown Envelope A4	Brown Envelope A4, 500 pcs per box, standard	Brown Envelope A4, 500 pcs per box, standard Granted
Brown Envelope Legal	Brown Envelope Legal, 500 pcs per box, Standard or Expandable for clarification with end user	Brown Envelope Legal, 500 pcs per box, standard Granted
Continuous Form 11	Continuous Form 11 (Carbonless)	Continuous Form 11 (Carbonless)
Continuous Form 3 ply	Continuous Form 3 ply (Carbonless)	Continuous Form 3 ply (Carbonless) Granted
Envelope documentary A4	Envelope documentary A4 500 pcs per box, standard	Envelope documentary A4 500 pcs per box, standard Granted
Envelope documentary Legal	Envelope documentary A4 500 pcs per box, standard	Envelope documentary A4 500 pcs per box, expandable
Glue All Purpose	Envelope documentary Legal 500 pcs per box, expandable	Glue All Purpose Manufacturer's Standard
Laminating Film Long	Glue All Purpose 130ml	Laminating Film Long Manufacturer's Standard
Linen paper, white	Laminating Film Long 250	Linen paper , white, 500 pcs per box ---
Paper shredder	Linen paper , white, 100 or 500 pcs per box – for clarification with end user	Paper Shredder, Manufacturer

Paper Trimmer	Paper Shredder, include specification Paper Trimmer include specification	Standard Paper Trimmer Manufacturer Standard
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The MMCHD will hold an official activity on July 9, 2024. Suppliers who would want to get the bidding documents are welcome to visit our BAC Secretariat Office until July 8, 2024

Bidders are advised to use the **following attached forms and submit them together with all required documents for the submission of bids on the 10th day of July 2024, 9:00 AM:**

This Supplemental/Bid Bulletin No. 1 shall be integral to the Bidding Documents. All other provisions indicated in the bidding documents not affected by this Supplemental/Bid Bulletin No. 1 shall remain in effect.

For guidance and information of all concerned.

Issued this 2nd day of July 2024 in MMCHD

Approved by:



JEREMIAS FRANCIS Y. CHAN, MD
Licensing Officer V / BAC Chairperson

TECHNICAL SPECIFICATIONS

PURCHASER'S SPECIFICATION

STATEMENT OF COMPLIANCE

No.	Item Description	Unit	Quantity	ABC	Total Amount
1	Ballpen Black	pc	300	25.00	7,500.00
2	Ballpen Blue	pc	300	25.00	7,500.00
3	Battery AAA, 2 pcs per pack	pack	5	50.00	250.00
4	Brown Envelope A4, 500 pcs per box, Standard	box	5	800.00	4,000.00
5	Brown Envelope Legal, 500 pcs per box, standard	box	4	1,600.00	6,400.00
6	Certificate Holder A4, Clear Plastic PVC cover 200 mic	pc	532	25.00	13,300.00
7	Clearbook Legal	pc	100	40.00	4,000.00
8	Clip Backfold 19mm, 3/4 inch	box	10	45.00	450.00
9	Clip Backfold 25MM 1inch	box	10	50.00	500.00
10	Clip Backfold 32mm, 1 1/4 inch	box	10	50.00	500.00
11	Clip Backfold 50MM 2 inches	box	10	70.00	700.00
12	continous form 11" x 14-7/8	box	10	4,000.00	40,000.00

	(carbonless)				
13	continuous Form 3 ply 280x241mm, plain, white GSP bond or equivalent, 55 GSM, with carbon interleave and side side (Carbonless)	box	15	1,700.00	25,500.00
14	Correction tape	pc	20	20.00	400.00
15	Correction Tape refill, 2s/pack	pack	30	110.00	3,300.00
16	Data Folder made of chipboard (assorted), horizontal	pc	1000	366.05	366,050.00
17	Envelope documentary A4, 500 pcs per box, Standard	box	5	800.00	4,000.00
18	Envelope documentary legal , 500 pcs per box, Standard	box	5	1,000.00	5,000.00
19	Envelope expanding kraft, legal green 100s	pc	100	30.00	3,000.00
20	Envelope expanding kraft, legal 100s per pack	pack	3	4,047.53	12,142.59
21	Fastener Metal	box	20	200.00	4,000.00
22	Fastener Plastic	box	5	60.00	300.00
23	File tab divider , legal 5 colors per pack	pack	65	40.00	2,600.00
24	glue all purpose, 130 ml – Manufacturer's Standard	pc	15	100.00	1,500.00
25	ID Holder with lace	pc	400	30.00	12,000.00
26	laminating film long, Manufacturer's Standard	box	1	1,210.00	1,210.00
27	Letter/mailling envelope	box	1	432.00	432.00
28	Linen paper , white,	box	3		

	100 or 500 pcs per box			1,700.00	5,100.00
29	Long folder, 10packs, for 100s per pack	pack	10	1,100.00	11,000.00
30	Magazine File Box Horizontal	pc	40	90.00	3,600.00
31	Marker Flourescent, 3 assrted color	set	10	100.00	1,000.00
32	Marker white board black	pc	10	25.00	250.00
33	Marker Whiteboard blue	pc	10	25.00	250.00
34	Marker, permanent, bullet type black	pc	30	15.00	450.00
35	Marker, permanent, bullet type blue	pc	30	15.00	450.00
36	Metacard assorted (100 pcs/pack)	pack	5	150.00	750.00
37	Notarial Gold Seal No. 23	box	100	60.00	6,000.00
38	Notepad stick on 2 x 3	pad	20	55.00	1,100.00
39	Notepad stick on 3 x 3, 100 sheets	pad	20	60.00	1,200.00
40	Notepad stick on 3x 4	pad	10	65.00	650.00
41	Paper Clip 33mm vinyl plastic coated	box	40	35.00	1,400.00
42	paper parchment, 10pcs/pack	pack	30	80.00	2,400.00
43	A3 Bond paper	ream	13	750.00	9,750.00
44	photopaper	pack	5	150.00	750.00
45	Puncher(with 2 hole)	pc	6	200.00	1,200.00
46	Paper Shredder, Manufacturer's Standard	pc	1	5,699.20	5,699.20
47	Paper Trimmer Manufacturer's Standard	pc	1	9,267.60	9,267.60
48	rubber band	box	2	135.20	270.40
49	scissor symmetrical	pc	20	200.00	4,000.00
50	scotch tape	pc	5		

	dispenser			200.00	1,000.00
51	Scotch tape transparent, 48mm	pc	10	60.00	600.00
52	Sign Here sticky note	pc	50	50.00	2,500.00
53	Sign Pen black liquid gel 0.5mm	pc	30	80.00	2,400.00
54	Sign Pen blue liquid gel 0.5mm	pc	50	80.00	4,000.00
55	staple remover	pc	20	180.00	3,600.00
56	staple wire standard/	box	20	300.00	6,000.00
57	Stapler	pc	5	180.00	900.00
58	sticker paper 10 pcs /pack	pack	30	80.00	2,400.00
59	sticker tab	pack	15	60.00	900.00
60	Tape packaging 48mm	roll	20	100.00	2,000.00