



Republic of the Philippines  
Department of Health

## METRO MANILA CENTER FOR HEALTH DEVELOPMENT

SIGNED NOTICE  
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### NOTICE

05/10/2021

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

|                      |   |
|----------------------|---|
| 1. POSITION          | <b>Health Program Officer II</b>  |
| NUMBER OF SLOTS:     | <b>Eight (8)</b>  |
| BASIC SALARY         | <b>PHP 33, 575.00 plus 20% Premium: PHP 6, 715.00</b>   |
| NATURE OF ENGAGEMENT | <b>CONTRACT OF SERVICE (JOB ORDER)</b>  |
| PLACE OF ASSIGNMENT  | <b>OFFICE OF THE ASSISTANT REGIONAL DIRECTOR<br/>-REGIONAL EPIDEMIOLOGY AND SURVEILLANCE<br/>UNIT</b> |

#### QUALIFICATION STANDARDS

|           |  |
|-----------|--|
| EDUCATION | Bachelor's degree relevant to the job<br>Preferably Graduate of any Allied Health Courses  |
|           | <ul style="list-style-type: none"><li>- Willing to work beyond office hours (including weekends and holidays)</li><li>- Computer skills and proficiency in data management system with experience using data entry programs/applications such as but not limited to google sheet and microsoft office</li><li>- With good communication skills (written and spoken)</li><li>- Adept in data management (digitally and manually) with ability to quickly process and organize data</li><li>- In good health condition</li></ul> |

|                      |   |
|----------------------|---|
| 2. POSITION          | <b>Nurse III</b>  |
| NUMBER OF SLOTS:     | <b>One (1)</b>  |
| BASIC SALARY         | <b>PHP 39, 986.00 plus 20% Premium: PHP 7, 997.20</b>   |
| NATURE OF ENGAGEMENT | <b>CONTRACT OF SERVICE (JOB ORDER)</b>  |
| PLACE OF ASSIGNMENT  | <b>OFFICE OF THE ASSISTANT REGIONAL DIRECTOR<br/>-REGIONAL EPIDEMIOLOGY AND SURVEILLANCE<br/>UNIT</b> |

#### QUALIFICATION STANDARDS

|           |  |
|-----------|--|
| EDUCATION | Bachelor of Science in Nursing<br>With valid PRC licensed  |
|           | <ul style="list-style-type: none"><li>- Willing to work beyond office hours (including weekends and holidays)</li><li>- Computer literate</li><li>- In good health condition</li></ul> |

**DEADLINE OF SUBMISSION: ON OR BEFORE MAY 10, 2021.**  
**INCOMPLETE REQUIREMENTS SHALL NOT BE ENTERTAINED**

Interested qualified applicants may address their (scanned) letter of intent with accomplished personal data sheet and school credentials (diploma, transcript of records) to:

GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III  
Director IV

And submit to: [chd\\_mm@yahoo.com](mailto:chd_mm@yahoo.com)  
[dohncropersonnel@yahoo.com](mailto:dohncropersonnel@yahoo.com)

Prepared by:

*for* *Chy A. Lopez*  
**GIRLIE D. LOPEZ**  
Administrative Officer V

Approved by:

*[Signature]*  
**GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III**  
Director IV