



Republic of the Philippines  
Department of Health  
**METRO MANILA CENTER FOR HEALTH DEVELOPMENT**

SIGNED NOTICE  
RECEIVED AT THE KMITS ON

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## NOTICE

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

1. POSITION:	<b>HEALTH PROGRAM OFFICER I</b>
NUMBER OF SLOT/S	<b>Four (4)</b>
MONTHLY SALARY	<b>SG 11 (PHP 23,877.00 plus 20% Premium: PHP 4,775.40)</b>
NATURE OF ENGAGEMENT	<b>CONTRACT OF SERVICE (JOB ORDER)</b>
CONTRACT PERIOD	<b>OCTOBER TO DECEMBER 2021</b>
PLACE OF ASSIGNMENT	<b>MANAGEMENT SUPPORT SERVICES DIVISION – PROPER (MEDICAL ASSISTANCE TO INDIGENT PATIENTS PROGRAM)</b>

### QUALIFICATION STANDARDS

EDUCATION:	Bachelor's Degree relevant to the job
OTHER REQUIREMENTS:	Knowledgeable in Microsoft Office applications (Proficient in data entry Application such as google sheet) Good communication skills (Oral and Written) Willing to work beyond office hours

### DEADLINE OF SUBMISSION: ON OR BEFORE SEPTEMBER 28, 2021. INCOMPLETE REQUIREMENTS SHALL NOT BE ENTERTAINED

Interested qualified applicants may address their (scanned) letter of intent with accomplished personal data sheet and school credentials (diploma, transcript of records) to:

GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III  
Director IV

And submit to: [chd\\_mm@yahoo.com](mailto:chd_mm@yahoo.com)  
[dohncropersonnel@yahoo.com](mailto:dohncropersonnel@yahoo.com)

Prepared by:

*A*  
**GIRLIE D. LOPEZ**  
Administrative Officer V

Approved by:

*[Signature]*  
**GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III**  
Director IV