

# Republic of the Philippines **DEPARTMENT OF HEALTH**

NATIONAL CAPITAL REGIONAL OFFICE

Block 6 Barangay Road, Welfareville Compound, Barangay Addition Hills, Mandaluyong City 1550

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# **BID BULLETIN No. 1** January 29, 2017 IB 2018 -001 to 018

This Bid Bulletin will form an integral part of the bidding document for the following:

IB 2018 - 001	Specification Process of the Control	A	dditional S	pecificati	on
.B 2018 - 001	Procurement of Gasoline / Diesel for DOH NCRO official motor vehicles  ABC: P 900,000.00  • Area / Place of Delivery: DOH-NCRO Mandaluyong	No 6	Changes		
IB 2018 - 002	or Pasig Warehouse, Caruncho Ave. Pasig City  Procurement of Streamer (Tarpaulin)  ABC P 3,173,340.00  Specifications:  • Full color best print with Seaming and eyelet, 15 oz	Upon Receipt of NTP, the followin are the requirements of end-user:  Conditions Quantity Size Content			
	<ul> <li>@30.00/sq. ft x 105,778 sq. ft.</li> <li>Staggered delivery</li> <li>Seaming – not less than 1 inch</li> <li>Product should be durable</li> <li>Eyelet should be every 2 feet</li> </ul>	Day 1 – (Within 24 hours upon receipt of	500 pcs	5" x 6"	FAQ
	Area / Place of Delivery: DOH-NCRO Mandaluyong or Pasig Warehouse, Caruncho Ave., Pasig City	NTP)	2 pcs	8" x 16"	Cartoon
		Day 2	500 pcs	5" x 6"	FAQ
	r ·	Day 3	50 pcs	3.5"x5"	Comics
		CARTOC	)N		
		TEXT  Content # Logo			
IB 2018 – 003	Procurement of Vehicle Rental for 148 Working Days				
	ABC P 1,628,000.00 Specifications:  • 1 vehicle = 12 seater (1 unit x P 4,000.00 x 148 working days)  • 2 vehicles=7 seater or better (2 units x P3,500 x 148 working days)  • Airconditioned  • Time: 8:30AM-5:30PM  • Inclusions:  - NCRO to different points in Metro Manila - Driver's fee	No Change	es		
	- Fuel			Page 1	

	ano.	_	
	- GPS Maintenance and lubes consumption		
	- Maintenance and lubes consumption		
	- Parking fee - Toll fee	į	
IB 2018 – 004			
1B 2018 - 004	Procurement of Reversible Jacket with Print for Corporate		
	Giveaway		
	ABC P 1,067,000.00		
	485 pcs x P2,200.00		
	Note: see sample design on separate sheet Specifications:	•	Standard Filipino sizes (please see Annexes A and B)
	Sizes:		
	- Small - 105		
	- Medium - 140		
	- Large - 140		
	- XL - 75		
	- XXL - 25		
	<ul> <li>30 working days upon acceptance of NTP/PO/JO</li> </ul>	•	15 working days
	<ul> <li>Area / Place of Delivery: DOH-NCRO Mandaluyong</li> </ul>		
	or Pasig Warehouse, Caruncho Ave. Pasig City		
IB 2018 – 005	Procurement of T-shirt for different health programs		
	A. T-Shirt without Collar	•	2 designs

		STANDARD	SIZE	
Size	TO FIT CHEST SIZE		TO FIT N	ECK SIZE
	INCH	CM	INCH	CM
XXXS	30-32	76-81	14	36
XXS	32-34	81-86	14.5	37.5
XS	34-36	86-91	15	38.5
S	36-38	91-96	15.5	39.5
M	38-40	96-101	16	41.5
L	40-42	101-106	17	43.5
XL	42-44	106-111	17.5	45.5
XXL	44-46	111-116	18.5	47.5
XXXL	46-48	116-121	19.5	49.5

## **Specifications:**

- 70%-30% Cotton; Silk Screen printing only
- Sizes:

1,000 pcs x P150.00 ABC: P 150,000.00

S = 100 M = 165

L = 165 XL = 50

XXL=20

B. T-Shirt with Collar 3,000 pcs x P350.00 ABC: P1,050,000.00

6 designs

lot bidding

70% cotton 30% polyester

Both t-shirts (with and w/o collar) for

### **Specifications:**

	<ul> <li>70%-30% Cotton, Silk Screen graphics (Full color) At the back, embroidered Logo in front three color stitched (front); double-dyed fabric; rib cliff sleeves; double top stitched sleeve and shoulders</li> <li>Sizes: <ul> <li>S = 100</li> <li>M = 165</li> <li>L = 165</li> <li>XL = 50</li> <li>XXL= 20</li> </ul> </li> <li>30 days upon acceptance of NTP/PO/JO</li> <li>Area / Place of Delivery: DOH-NCRO Mandaluyong or Pasig Warehouse, Caruncho Ave. Pasig City</li> </ul>	• 15 working days
IB 2018 – 006	Procurement for the Provision of Catering Services  ABC: P 1,200,000.00	Procurement for the Provision of Catering Services (lot bidding)
	A. Meals and Snacks for the Conduct of Barangay Health Worker Summit: Beauty Health and Wellness for the Soldiers of Health on September 14, 2018, 2,500 pax for 1 batch within Manila area	
	ABC: 1,000,000.00	
	MENU for Sept. 14, 2018  AM Snacks  ➤ Cheese burger  ➤ Juice in can (assorted)  Lunch  ➤ Steamed Rice	240 ml Juice in can
	<ul> <li>Chicken BBQ (Thigh part)</li> <li>Breaded Fish Fillet (tartar sauce in small cup container)</li> <li>Stir Fried Mixed vegetables (serve in salad plastic cups)</li> </ul>	
	<ul> <li>Fresh Banana</li> <li>Mineral Water 350 ml</li> <li>PM Snacks</li> <li>Special Cheese Ensaymada</li> <li>Bottled Iced Tea</li> </ul>	
	> Packed serving	
	> Area of Delivery: Cuneta Astrodome	
	B. Meals and Snacks for the Conduct of Iwas Paputok on December 7, 2018, 500 pax for 1 batch within Metro Manila area	Within Metro Manila
	ABC: 200,000.00	
	MENU for December 7, 2018;  ➤ Fried Chicken  ➤ Lumpiang Shanghai  ➤ Beef with brocolli	
,	<ul> <li>Plain Rice</li> <li>Bottled Mineral Water</li> <li>Sliced Cake (Chocolate)</li> <li>Banana</li> <li>Ketchup</li> </ul>	
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	> Packed serving	
	Area of Delivery: Metro Manila Area	
IB 2018 - 007	Procurement for the Provision of Live-Out Seminar within City of Manila area	Procurement for the Provision of venue, for live out seminar within City of Manila area (lot bidding)
	ABC: P 1,188,700.00  A. Meals and Snacks for the Conduct of Consultative/Collaborative Meetings among LGUs and Stakeholders on April 20, 2018 (2 <sup>nd</sup> batch), May 4, 2018 (3 <sup>rd</sup> batch), June 22, 2018 (4 <sup>th</sup> Batch), 52 pax for 3 batches, within Manila area  ABC: 291,200.00	This is a lot bidding but not to exceed the ABC per item
	B. Meals and Snacks for the Conduct of Food Safety Training on April 2-6, 2018, 40 pax for 1 batch, within Manila area (WITH VEHICLE RENTAL of P17,500.00)  ABC: 177,500.00	Vehicle rental inclusive in the SOA of the venue provider
	C. Meals and Snacks for the Conduct of Meeting on Dangerous Drugs Abuse Prevention and Treatment Program on June 19, 2018 (1st batch), October 25, 2018 (2nd batch), 120 pax for 2 batches, within Manila area ABC: 96,000.00	
	D. Meals and Snacks for the Conduct of Meeting for Stakeholders on Lifestyle – related Disease Prevention and Control Program on May 2, 2018 (1st batch), September 12, 2018 (2nd batch), 120 pax for 2 batches, within Manila Area ABC: 96,000.00	
	E. Meals and Snacks for the Conduct of Collaborative Meetings with Partners and Stakeholders on May 25, 2018 (2nd batch), July 27, 2018 (3rd batch), October 19, 2018 (3rd Batch), 120 pax for 3 batches, within Manila Area ABC: 72,000.00	
	F. Meals and Snacks for the Conduct of Meeting for Essential Non-Communicable Disease Prevention and Control Program on May 30, 2018 (1st Batch), October 9, 2018 (2nd batch), 120 pax for 2 batches, within Manila Area ABC: 96,000.00	
	G. Meals and Snacks for the Conduct of HEPO Quarterly Meeting on May 8, 2018 (2nd Batch), August 7, 2018, 50 pax for 2 batches, within Manila Area  ABC: 80,000.00	
	H. Meals and Snacks for the Conduct of Climate Change/HFEP Summit on May 17, 2018, 350 pax for 1 batch, within Manila Area ABC: 280,000.00	
	Specifications: AMENITIES: Unlimited WiFi Access Buffet lunch; AM/PM Snacks With sanitation permit and health certificate of F&B staff	
	<ul> <li>provision of pencil or ballpen and writing pad</li> <li>parking space good for minimum of 20 vehicles</li> <li>non-smoking function rooms and rooms for pax</li> <li>w/ free flowing coffee/candy</li> </ul>	

provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser provision of streamer IB 2018 - 008 Procurement for the Provision of Live-Out Seminar within Procurement for the Provision of venue. **Quezon City area** for live out seminar within Quezon City area (lot bidding) P 947,000.00 ABC A. Meals and Snacks for the Conduct of Meeting on This is a lot bidding but not to exceed the Environment and Occupational Health Cluster on June 8, ABC per item 2018 (2nd batch) - 50 pax, July 13, 2018 (3rd batch)- 50 pax, October 5, 2018 (4th batch) - 50 pax, within Quezon City ABC: 120,000.00 B. Meals and Snacks for the Conduct of Regional Sanitation Vehicle rental inclusive in the SOA of Training Program on April 15 - 19, 2018 (Phase I) and the venue provider April 22-26, 2018 (Phase II), 40 pax for 10 days, within Quezon City area (WITH VEHICLE RENTAL of P75.000.00) ABC: 395,000.00 C. Meals and Snacks for the Conduct of Dengue Meeting on July 13, 2018, 50 pax within Quezon City area ABC: 40,000.00 D. Meals and Snacks for the Conduct of Meetings on Health Facility Enchancement Cluster on April 5, 2018 (2nd batch), June 15, 2018 (3rd batch), August 3, 2018 (4th batch), September 28, 2018 (5th batch), October 30, 2018 (6th batch) 400 pax for 5 batches, within Quezon City area ABC: 320,000.00 E. Meals and Snacks for the Conduct of NCR Smoking Cessation Network Meetings on My 22, 2018 (1st batch), October 10, 2018 (2nd batch), 90 pax for 2 batches, within Quezon City area ABC: 72,000.00 **Specifications: AMENITIES:** Unlimited WiFi Access Buffet lunch; AM/PM Snacks with sanitation permit and health certificate of Food &Beverage staff provision of pencil or ballpen and writing pad parking space good for minimum of 20 vehicles non-smoking function rooms and rooms for pax w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser provision of streamer IB 2018 - 009 **Procurement for the Provision of Live-In Seminar** Procurement for the Provision for within City of Manila area board and lodging accommodation for live-in seminar within City of Manila ABC P 886,400.00 area (Lot bidding) A. Board and Lodging for the Conduct of Quarterly Meeting of MSSD Section Heads on April 17-18, 2018 (2nd Batch), July

pax for 2 day	3 <sup>rd</sup> Batch), October 3-4, 2018 (4 <sup>th</sup> Batch), 22 is for 3 batches, w/in Manila area 211,200.00	This is a lot bidding but not to exceed the ABC per item
Evaluation a 2018, 34 pax	Lodging for the conduct of Mid-Year HSDP nd Planning for DHT I on September 19-21, for 3 days for 1 batch, within Manila Area 163,200.00	
Health Syster 2018 (2 <sup>nd</sup> ba. 11-12, 2018,	codging for the Conduct of Integrated Urban in (IUHS) Consultative Meeting on May 30-31, tch), August 23-24, 2018 (3 <sup>rd</sup> batch), October 160 pax for 2 days for 3 batches, within Manila	
Area ABC:	512,000.00	
<ul> <li>Unlimite</li> <li>Buffet: b</li> <li>with san staff</li> <li>provision</li> <li>parking s</li> <li>non-smo</li> </ul>	- Control	
<ul><li>provision</li><li>minimur</li><li>sound pr</li></ul>	n of LCD projector n of three (3) wireless microphones oof function rooms	
<ul> <li>provision</li> </ul>	rdmarker & eraser n of streamer the Provision of Live-In Seminar within	NO CHANGES
Control Progra	ing for the Conduct of Dengue Prevention and m Implementation Review and Planning ay 22-25, 2018, 75 pax for 4 days for 1 batch,	
Specifications AMENITIES  Triple S  Unlimite Buffet: I  with san staff provisio parking non-sme w/ free t provisio minimum sound p with boa	:	
ABC P 504,0		Procurement for the Provision of Live-In Seminar within Lumban, Laguna
	ng for the Conduct of MSSD Stress Management 2018, 120 pax for 2 days for 1 batch, within	Rescheduled on May 10-11,2018
· · · · · · · · · · · · · · · · · · ·		Page <b>6</b> of <b>12</b>

	Laguna Province / Caliraya, Quezon (WITH BUS RENTAL OF P 120,000)  Specifications: AMENITIES:  Triple Sharing room/ Individual separate bed Unlimited WiFi Access in the function room Buffet: breakfast, lunch, dinner with sanitation permit and health certificate of F&B staff provision of ballpen and writing pad parking space good for minimum of 20 vehicles non-smoking function rooms and rooms for pax w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser	Vehicle rental inclusive in the SOA of the venue provider
IB 2018 - 012	• provision of streamer  Procurement for the Provision of Live-In Seminar within	
10 2010 - 012	Tagaytay City area	
	ABC P 742,200.00	This is a lot bidding but not to exceed the ABC per item
	A. Board and Lodging for the Conduct of Basic Occupational Health and Safety Training on September 17-21, 2018, 40 pax for 5 days for 1 batch, within Tagaytay City (WITH VAN RENTAL OF P35,000)	Vehicle rental inclusive in the SOA of the venue provider
	ABC: 355,000.00	
	<ul> <li>B. Board and Lodging for the Conduct of Metro Manila Drinking Water Quality Monitoring committee – Mother Committee and TWG Workshop on October 10-12, 2018, 40 pax for 3 days for 1 batch, within Tagaytay area (WITH VAN RENTAL OF P12,000)</li> <li>C. Board and Lodging for the Conduct of DHT III Health Systems Review and Planning Workshop on July 11-13, 2018, 34 pax for 3 days for 1 batch, within Tagaytay Area</li> </ul>	
-	(WITH BUS RENTAL OF P20,000) ABC: 183,200.00	
	Specifications:	
	<ul> <li>AMENITIES:</li> <li>Triple Sharing room/ Individual separate bed</li> <li>Unlimited WiFi Access in the function room</li> <li>Buffet: breakfast, lunch, dinner</li> <li>with sanitation permit and health certificate of F&amp;B staff</li> </ul>	
	<ul> <li>provision of ballpen and writing pad</li> <li>parking space good for minimum of 20 vehicles</li> <li>non-smoking function rooms and rooms for pax</li> <li>w/ free flowing coffee/candy</li> <li>provision of LCD projector</li> <li>minimum of three (3) wireless microphones</li> <li>sound proof function rooms</li> <li>with boardmarker &amp; eraser</li> </ul>	
	<ul> <li>provision of streamer</li> </ul>	
IB 2018 – 013	Procurement for the Provision of Live-In Seminar within Angeles City, Pampanga area	CANCELLED IB
	ABC P 1,184,000.00	Posted ABC P 896,000.00 is less than the actual amount
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A. Board and Lodging for the Conduct of Workshop on Climate Change on June 27-29, 2018, 40 pax for 3 days for 1 batch, within Angeles, Pampanga (WITH VAN RENTAL OF P35,000)

ABC: 192,000.00

B. Board and Lodging for the Conduct of Health System Performance Review and Evaluation October 24-26, 2018, 60 pax for 3 days for 1 batch, within Pampanga area

4BC: 288,000.00

C. Board and Lodging for the Conduct of Training on Healthcare Waste Management on May 23-25, 2018, 40 pax for 3 days for 1 batch, within Angeles City, Pampanga (WITH VEHICLE RENTAL OF P35,000)

ABC: 192,000.00

D. Board and Lodging for the Conduct of Health Facility Enhancement Cluster Workshop on April 10-13, 2018, 35 pax for 4 days for 1 batch, within Angeles, Pampanga (WITH VEHICLE RENTAL OF P16,000)

ABC: 224,000.00

#### **Specifications:**

#### **AMENITIES:**

- Triple Sharing room/ Individual separate bed
- Unlimited WiFi Access in the function room
- Buffet: breakfast, lunch, dinner
- with sanitation permit and health certificate of F&B staff
- provision of ballpen and writing pad
- parking space good for minimum of 20 vehicles
- non-smoking function rooms and rooms for pax
- w/ free flowing coffee/candy
- provision of LCD projector
- minimum of three (3) wireless microphones
- sound proof function rooms
- with boardmarker & eraser
- provision of streamer

IB 2018 – 014 Procurement for the Provision of Live-In Seminar within San Mateo, Rizal area

ABC P 4,061,400.00

A. Board and Lodging for the Conduct of Training on Primary Care Management of People Living wih HIV on April 18-20, 2018, 40 pax for 3 days for 1 batch, within San Mateo, Rizal (WITH VAN RENTAL OF P35,000)

ABC: 227,000.00

B. Board and Lodging for the Conduct of Writeshop on the Revision and Modification of the Filipino Sign Language on April 17-19, 2018, 60 pax for 3 days for 1 batch, within San Mateo, Rizal

ABC: 163,200.00

C. Board and Lodging for the Conduct of Training of Trainers on Integrated Lifestyle – Related Diseases Management for Physicians and other Health Workers on July 17-20, 2018 (1st Batch), August 14-17, 2018 (2nd Batch), 100 pax for 4 days for 2 batches, within San Mateo, Rizal (WITH VEHICLE RENTAL OF P48,000)

ABC: 688,000.00

D. Board and Lodging for the Conduct of Consultative Meeting and Workshop on Electronic Medical Records Implementation and Service Delivery Network on May 9-11, 2018, 34 pax for 3 days for 1 batch, within Rizal Vehicle rental inclusive in the SOA of the venue provider

34 pax for 3 days

ABC:

163,200.00

E. Board and Lodging for the Conduct of 2 Batches of Training on HIV Testing Services on June 19-22, 2018, 90 pax for 4 days for 2 batches, within San Mateo, Rizal

ABC:

576,000.00

F. Board and Lodging for the Conduct of Workshop on Water Safety Plan on July 23-27, 2018, 40 pax for 5 days for 1 batch, within San Mateo, Rizal

ABC

320,000.00

G. Board and Lodging for the Conduct of Public Health Emergency Management Training on April 2-6, 2018, 35 pax for 5 days for 1 batch, within San Mateo, Rizal

ABC:

280,000.00

H. Board and Lodging for the Conduct of Joint Appraisal of 2019 Annual Operational Plan on July 18-20, 2018, 55 pax for 3 days for 1 batch, within San Mateo, Rizal

ABC:

264,000.00

I. Board and Lodging for the Conduct of Data Review and Reconciliation of LGU Scorecard on June 27-28, 2018, 40 pax for 2 days for 1 batch, within San Mateo, Rizal

ABC:

128,000.00

- J. Board and Lodging for the Conduct of Workshop on Strengthening Health Service Delivery Network on April 5-6, 2018, 40 pax for 2 days for 1 batch, within San Mateo, Rizal ABC: 128,000.00
- K. Board and Lodging for the Conduct of Training on Addiction Counselling on June 14-15, 2018 (3<sup>rd</sup> Batch), July 26-27, 2018 (4<sup>th</sup> Batch), 40 pax for 2 days for 2 batches, within San Mateo, Rizal

ABC:

320,000.00

L. Board and Lodging for the Conduct of Training on Cervical Cancer Prevention and Control Program on April 24-27, 2018 (1st Batch), July 10-13, 2018 (2nd Batch), August 28-31, 2018 (3rd Batch), 120 pax for 4 days for 3 batches, within San Mateo, Rizal (WITH VAN RENTAL OF P36,000)

ABC:

804,000.00

#### **Specifications:**

#### **AMENITIES:**

- Triple Sharing room/ Individual separate bed
- Unlimited WiFi Access in the function room
- Buffet: breakfast, lunch, dinner
- with sanitation permit and health certificate of F&B staff
- provision of ballpen and writing pad
- parking space good for minimum of 20 vehicles
- non-smoking function rooms and rooms for pax
- w/ free flowing coffee/candy
- provision of LCD projector
- minimum of three (3) wireless microphones
- sound proof function rooms
- with boardmarker & eraser
- provision of streamer

IB 2018 - 015

Procurement for the Provision of Live-In Seminar within Metro Manila area

ABC P 166,400.00

**NO CHANGES** 

50 pax for 2 days

A. Board and Lodging for the Conduct of Mid-Year Performance Accomplishment Review on May 24-25, 2018, 26 pax for 2 days for 1 batch, within METRO MANILA Area ABC: 83,200.00 **B.** Board and Lodging for the Conduct of Year-end Performance Accomplishment Review on September 27-28, 2018, 26 pax for 2 days for 1 batch, within METRO MANILA Area ABC: 83,200.00 **Specifications: AMENITIES:** Maximum Triple Sharing with provision of Individual /separate bed use of seminar room for a minimum of 10 hrs per day Unlimited WiFi Access in the function room parking space good for minimum of 10-20 vehicles w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser provision of streamer minimum 20 pax, maximum of 26 pax IB 2018 - 016 Procurement for the Provision of Live-In Seminar within Vehicle rental inclusive in the SOA Baguio City area of the venue provider ABC P 730,000.00 Board and Lodging for the Conduct of NCDPCC Program Implementation Review and Planning Workshop on September 24-28, 2018, 80 pax for 5 days for 1 batch, within Baguio City Area (WITH BUS RENTAL OF P 90,000.00) ABC: 730,000.00 **Specifications: AMENITIES:** Triple Sharing room/ Individual separate bed Unlimited WiFi Access in the function room Buffet: breakfast, lunch, dinner with AM/PM Snacks with sanitation permit and health certificate of F&B staff provision of ballpen and writing pad parking space good for minimum of 20 vehicles non-smoking function rooms and rooms for pax w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser provision of streamer IB 2018 - 017 Procurement for the Provision of Live-In Seminar on **Quarterly Management Review** ABC P 630,000.00 Board and Lodging for the Conduct of Quarterly Management Venue Outside Metro Manila Review on April 26-27, 2018 (2nd Batch), July 26-27, 2018 (3rd Corrected date of conduct for 4th Batch), October 23-24, 2018, 50 pax for 2 days for 3 batches quarter : October 22-23, 2018 (WITH VAN RENTAL OF P150,000.00) (4th Quarter) ABC: 630,000.00

#### **Specifications:** Vehicle rental inclusive in the SOA **AMENITIES:** of the venue provider Triple Sharing room/ Individual separate bed Unlimited WiFi Access in the function room Buffet: breakfast, lunch, dinner with AM/PM Snacks with sanitation permit and health certificate of F&B staff provision of ballpen and writing pad parking space good for minimum of 20 vehicles non-smoking function rooms and rooms for pax w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones sound proof function rooms with boardmarker & eraser provision of streamer IB 2018 - 018 Procurement for the Provision of Live-Out Seminar for **NCRO** Awarding ABC P 280,000.00 Meals and snacks for the Conduct of NCRO Awarding on October 16, 2018, 350 pax for 1 day for 1 batch Provision of holding area and **Specifications:** dressing room for performers and **AMENITIES:** VIP and other guests Unlimited WiFi Access 1 day Allowance for setup or Buffet lunch; AM/PM Snacks regress and ingress before and after with sanitation permit and health certificate of F&B the activity provision of ballpen and writing pad Venue within Metro Manila parking space good for minimum of 20 vehicles non-smoking function rooms and rooms for pax w/ free flowing coffee/candy provision of LCD projector minimum of three (3) wireless microphones

#### General instructions:

- Suppliers who opted to avail our bidding documents but did not attend our Pre-Bidding Conference is not exempted in the terms and conditions stipulated in the bid bulletin;
- Philippine Standard Time (PST) is the basis of time during the Public Bidding; BAC will not accept late submission of Bidding Documents
- Financial Proposal will be placed inside the YELLOW ENVELOPE. None compliance with this instruction will be rated "FAILED" by the BAC.
- 4. Person not included in the letter of authority by the company will not be entertained including their bidding documents. Only two (2) representatives are allowed inside the bidding room.
- 5. All Government Licenses must be Certified as True Copy by the issuing Government Agency or by the BAC Secretariat. Kindly present the original copy with a fee of P80.00 per copy. Government licenses not certified true copy will be rated "FAILED" by the BAC during Public Bidding.
  - a. Mayors Permit / Business Permit
  - b. SEC / DTI
  - c. Tax Clearance
- Place your bidding documents in an assigned envelope, properly labeled, with table of contents, properly arranged, with tabbing (marker) and fasten it property. Unarranged and unfasten Bidding Documents will not be read and be disqualified to join this Public Bidding. Bidders must submit:

- I. One (1) original
- II. Two (2) copies
- 7. Bidding Quotation must be in **WORDS AND IN FIGURES**. Non-compliance with this instruction **will be disqualified in the Public Bidding**;
- 8. BAC will not accept late submission of Bidding Documents;
- 9. Suppliers who opted to avail our bidding documents but did not attend our Pre-bidding Conference is not exempted in the terms and conditions stipulated in the bid bulletin;
- Only Xerox copy of official receipt will be placed inside the bidding envelope for bid security of cash or managers check;
- 11. Financial Statement must be comparative for one (1) year comparative FS 2016-2017 and filed & paid thru BIR EFPS
- 12. Bidding Documents to be notarized (noncompliance of these instruction will be rated as "FAILED BID")
  - Statement of all on going and complete gov't and private contracts including contracts not yet started
  - 2. Single Largest Contract
  - 3. Letter of Authority
  - 4. Omnibus Sworn Statement
  - 5. Bid Securing Declaration
  - 6. Certificate of site inspection (infra)
  - 7. All Certification stated in Standard Requirements (for Post Qualification)
- 13. Checks and Payment (e.g. Bid Security Bond / Performance Bond) should be addressed to Department of Health National Capital Regional Office
- 14. Delivery Date: 15 working Days upon receipt of approved Notice to Proceed and Purchase Order
- 15. For IBs 2018 002, 004, 005 lowest calculated responsive bidder(lcrb) must present to the end user the actual sample for approval one(1) week after they received the Notice to Proceed(NTP) and Job Order(J.O) was received.
- 16. Delivery area for Printing Procurement: NCRO Mandaluyong or Pasig Warehouse, Pasig City

For guidance and information of all concerned.

MARIA PAZ P. CORRALES, MD, MHA, MPA BAC Chairperson

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