



Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT



SUPPLEMENTAL/ BID BULLETIN NO. 1

IB No. 2025-079

**Provision for Board and Lodging for the conduct of Training of Trainers for the Implementation of
Healthy Learning Institutions (Rebid)**

This Supplemental/Bid Bulletin No. 1 is being issued to revise provisions/specifications in the Bidding Documents for a forecited project:

Query during Pre-bidding Conference:		
Technical Specification	Query	Response of the End User Unit
No changes stipulated in the Technical Specifications		

Bidders are advised to use the **attached forms and submit them together with all required documents for the submission of bids on the 20th day of May 2025, 9:00 AM, Amphitheater.**

This Supplemental/Bid Bulletin No. 1 shall be integral to the Bidding Documents. All other provisions indicated in the bidding documents not affected by this Supplemental/Bid Bulletin No. 1 shall remain in effect.

For guidance and information of all concerned.

Issued this 13th day of May 2025 in MMCHD

Approved by:

SGD.
JEREMIAS FRANCIS Y. CHAN, MD, MPH
Licensing Officer V / BAC Chairperson

Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
TECHNICAL SPECIFICATIONS

Item No. 1	Board and Lodging for the conduct of Training of Trainers for the Implementation of the Healthy Learning Institution	Qty./Unit	1 lot
Name of Manufacturer: not applicable		Country of Origin (not applicable)	
Brand:		Model: (if applicable)	
ABC: P 1,320,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>Specifications:</p> <p>Event Dates: 1st batch July 21-25,2025 (60 pax x 5 days x P 2,200.00 = P 660,000.00)</p> <p>Minimum: 54 pax per batch Maximum: 60 pax per batch</p> <p>2nd batch July 28 – Aug 1, 2025 (40 pax x 5 days x P 2,200.00 = P660,000.00) Minimum: 54 pax per batch Maximum: 60 pax per batch</p> <p>Venue: Within Cavite</p> <p>SERVICES TO BE PROVIDED:</p> <p>SERVICE PROVIDER will provide the following food and accommodation services ("Services")</p> <ol style="list-style-type: none"> 1. A function space appropriate and conducive for the conduct of the Event which shall/shall have: 2. At least 30% of participants were provided with parking space; 3. Sufficient number of tables and chairs for all the participants; 4. With thermal scanner in every function room 5. Administrative and technical support, as needed by PROCURING ENTITY; 6. Provision of whiteboard and markers; 7. The following equipment: <ol style="list-style-type: none"> a. Minimum of three (3) wireless microphones; b. Working and clear sound system; c. LCD projector fit for the number of participants and the size of the room d. Minimum of three (3) wireless microphones; <p>Disinfection every after-session</p> 8. Tarpaulin/signages, with layout and design to be approved by PROCURING ENTITY; 9. Be soundproof with little to no interference from outside noise; 10. Easily accessible comfort rooms and toilets with soap and tissue provided; 			

<p> 11. With adequate lighting and ventilation, with air condition, to ensure comfort during the Event; 12. Strong mobile signal and unlimited and reliable Wi-fi connection; 13. Accessible electric sockets and extension cords for charging of electric equipment or gadgets at no cost to PROCURING ENTITY and 14. At least two (2) breakout rooms (if applicable) 15. Inclusive of Provision of Vehicle for the Secretariat 16. Can accommodate 2-3 activities simultaneously </p> <p>A. Food and Beverage services which shall include:</p> <p> 17. Buffet or packed meals, at the option of PROCURING ENTITY, for lunch and snacks (morning and afternoon), with menu and dishes pre-approved by the PROCURING ENTITY as least three (3) days prior to the Event; 18. Free-flowing coffee, tea, drinking water, and candies or snacks; and 19. Dining utensils and table napkins </p> <p>a. Accommodation which shall/shall include:</p> <p> 20. Be smoke-free, clean, free of insects and rodents, with adequate lighting and ventilation; 21. At least two (2) people in a room, each with his/her bed, bed linens, and set of toiletries; 22. One bathroom with shower, toilet, and toiletries in each room; 23. Adequate security and CCTVs within the vicinity; and 24. Working elevators for rooms located at the third level or higher; </p>	
<p>A. Additional requirement by the Lowest/Single Calculated Bid (L/SCB) as part of post qualification:</p> <p> a. With Sanitary Permit b. Food and beverages staff with Health Certificates </p>	
<p>B. TERMS OF PAYMENT</p> <p> a. The SERVICE PROVIDER shall submit an original Statement of Account (SOA) to the PROCURING ENTITY within one (1) day from the last Event date. b. Pay the SERVICE PROVIDER within _____ c. Pay in full the SERVICE PROVIDER the Rate for minimum number of participants for the SERVICES even if Services were not fully utilized. </p>	